

Name and Type

Type a name for this column.

Column name:

Presentation Reason

The type of information in this column is:

- Single line of text
- Multiple lines of text
- Choice (menu to choose from)
- Number (1, 1.0, 100)
- Currency (\$, ¥, €)
- Date and Time

Additional Column Settings

Specify detailed options for the type of information you selected.

Description:

Require that this column contains information:

- Yes
- No

Enforce unique values:

- Yes
- No

Type each choice on a separate line:

| | |
|---------------------------|---|
| JH General CERT Education | ▲ |
| CMS Initiative | |
| JL General CERT Education | ▼ |
| New Presentation | |

Display choices using:

- Drop-Down Menu
- Radio Buttons
- Checkboxes (allow multiple selections)

Allow 'Fill-in' choices:

- Yes
- No

Default value:

- Choice
- Calculated Value